Manual For Startup/Innovator

Financial Assistance for Intellectual Property (IP) Support

Application manual

A step-by-step guide to registering on the i-Hub Gujarat portal and applying for IP Support under SSIP 2.0.

The process at a glance

PART A Steps 1–8

Registration & profile

Create your account, pick a role, complete the five profile sections and get the profile approved by the i-Hub admin team.

→ Allow 24 hours for approval.

PART B Steps 9–19

IP Support application

Open the IP Support Grant page, check eligibility and the terms, download the templates, select an IP Facilitator, fill in the single application and submit.

→ One application covers all your IP requirements.

What you will need

Download the templates from the Templates & Reference Documents section of the application form (Step 17) and prepare everything before you start filling in the form.

Document	What it is
Prior Art Search Template	DOCX template. Record your non-patent prior art search in the prescribed format.
IP Pitch Deck Template	PPTX template. Your updated pitch deck, prepared in this format for the Documents step.
IP Budget Guidelines Template	PDF. Read before filling in the Budget Plan — eligible heads and amount format.
List of Empanelled IP Facilitators	PDF. Refer to it before selecting your IP Facilitator Agency in the form.
IP Support Grant FAQs	PDF. Answers to common questions on the scheme and process.
Supporting proofs	ID proof, SSIP 2.0 / DPIIT / Gujarat ROC proof, or evidence of benefits availed under an SSIP 2.0, Government of Gujarat or i-Hub scheme.

Scheme at a glance

Particular	Details
Grant	Up to ₹5 lakh per applicant, across all IP types. Disbursed in two instalments — 70% first and 30% second.
Who can apply	Any student, innovator, startup founder / co-founder, director or partner up to 35 years of age, meeting any one eligibility condition (Step 11).
Stages covered	Ideation (Pre-Prototype / PoC), Validation (MVP), Early Stage, Growth / Revenue / Scaling — apply at any stage.
IP Facilitator	Choose one of the 23 IP Facilitator Agencies empanelled by GKS / i-Hub; you pay the facilitator directly for filing services.
Validity	2 years from disbursement; unutilised balance is returned to i-Hub Gujarat. Utilization Certificates are required for the second instalment and at closure.
Queries	ipfc@ihubgujarat.in (IP support) · support@ihubgujarat.in (general)

Financial assistance by type of IP

Maximum assistance per IP, as per the Guidelines for IPR Support under SSIP 2.0. You may include several IP types in one application, up to the overall ceiling.

Type of IP	Maximum assistance
Patents	₹75,000 (domestic) · ₹1.5 lakh (other countries)
Copyrights	₹8,000
Trademarks	₹12,500
International Registration of Marks	₹50,000
Industrial Design	₹9,000
Plant Variety Registry	₹33,000
Semiconductor Integrated Circuits Layout Design Registry (SICLDR)	₹15,000
Overall ceiling per applicant (all IP types combined)	**₹5,00,000**

Important

- Only one application per applicant is accepted. Separate applications for different IP requirements are not permitted.
- Choose your IP Facilitator only from the list empanelled by GKS / i-Hub.
- All information must be submitted strictly in the prescribed templates.

PART A

Registration and Profile

Create your i-Hub Gujarat account and get your profile approved. Steps 1 to 8.

01 **Visit the i-Hub Gujarat portal**

Go to ihubgujarat.in in your browser.

02 **Click Register / Login**

The button is at the top-right of the home page.

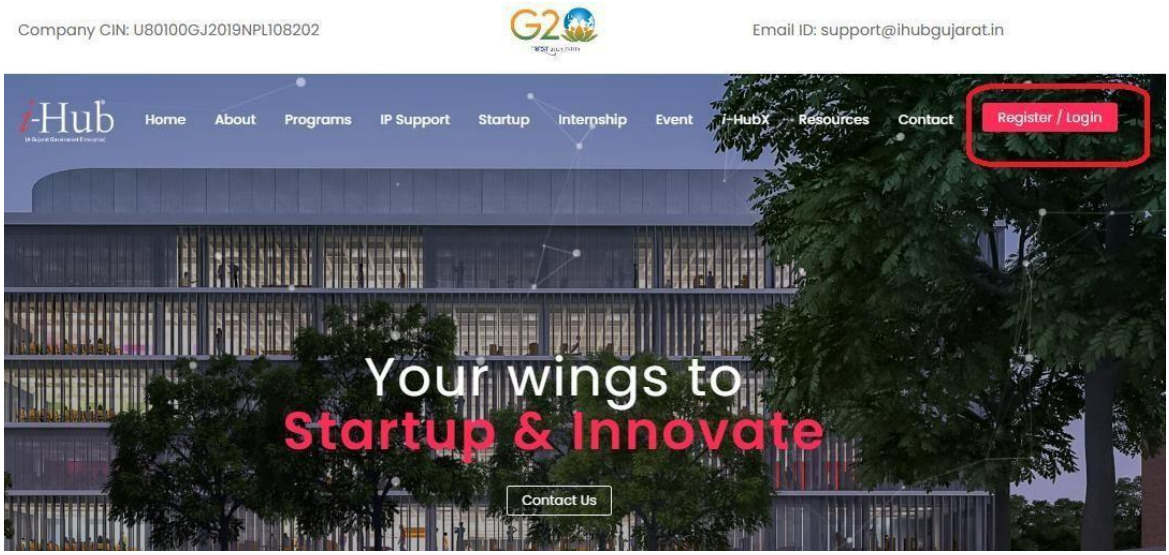


Figure 1. i-Hub Gujarat home page with the Register / Login button.

03 **Click Register Here**

On the Sign In page, use the Register Here link below the Login button.

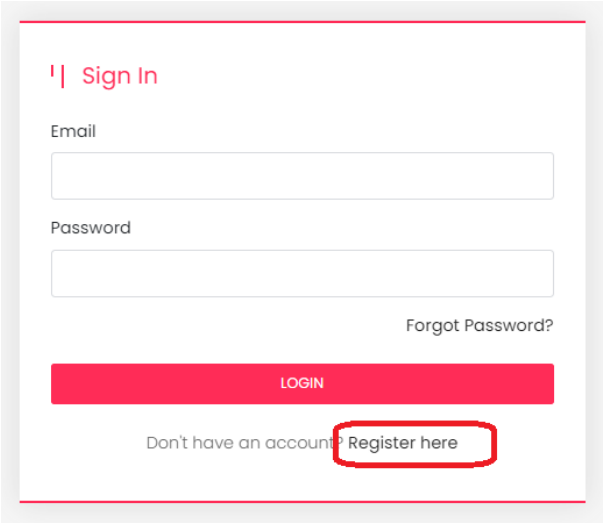
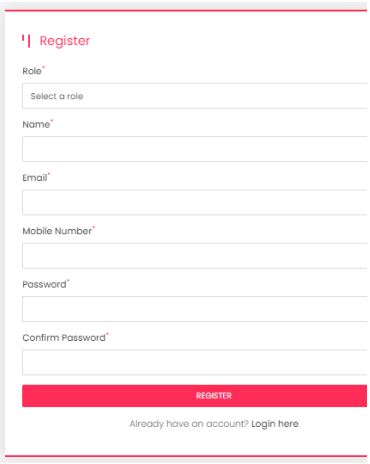


Figure 2. Sign In page with the Register Here link.

04

Select your role and fill in the registration form

Add the name, email ID and mobile number of any Founder / Promoter / Director / Inventor. Choose the role that matches your current status:



Startup
An entity registered as a partnership or incorporated as an LLP or Private Limited company.

Innovator
An individual working on an innovative product or process, with no registered entity.

Student
Any current student.

05

Log in and complete your profile

Fill in all five profile sections: Basic, Idea, Legal, Company and Other Information.

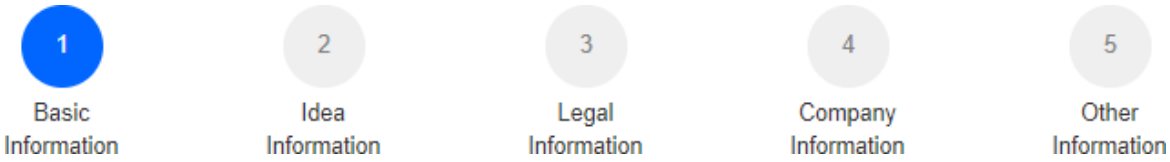
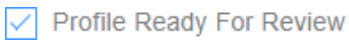


Figure 3. The five profile sections.

06

Submit the profile for review

After completing the Basic Profile, click **Profile Ready for Review**.



07

Wait for admin review

The i-Hub admin team reviews the submitted profile, communicates any corrections needed, and then approves it. Please allow 24 hours after submission.

08

Receive your approval

Once approved, you will receive a confirmation email on your registered Email ID. You can now apply for IP Support.

PART B

Applying for IP Support under SSIP 2.0

Read the scheme, confirm eligibility, prepare the templates and submit a single application. Steps 9 to 19.

09

Open the IP Support Grant page

On ihubgujarat.in, however over **Programs** in the top menu and click **IP Support Grant**.

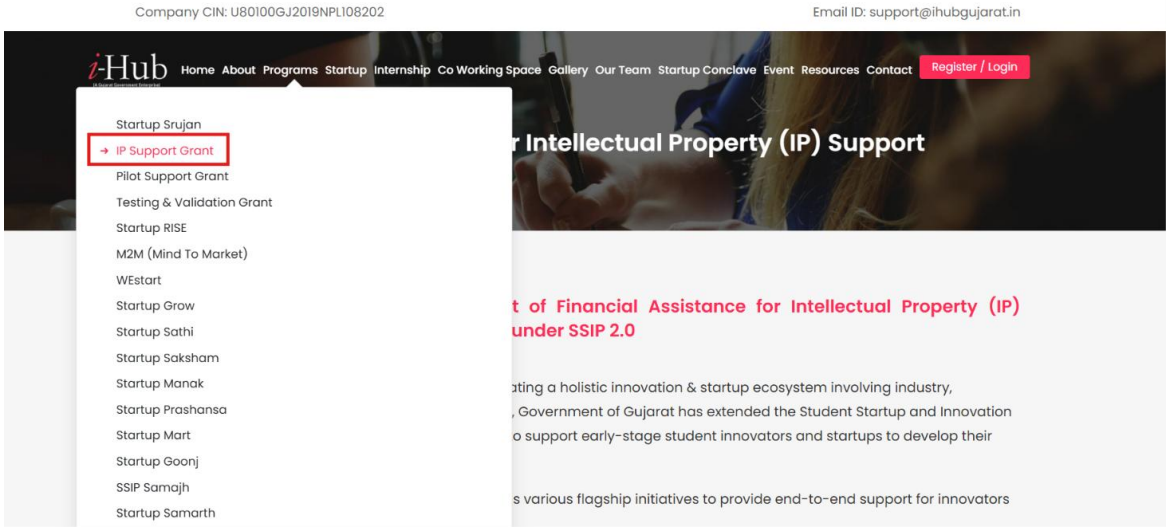


Figure 4. Programs menu with the IP Support Grant option.

10

Read the scheme details

The page Financial Assistance for Intellectual Property (IP) Support under SSIP 2.0 opens. The scheme provides structured financial assistance to innovators and startups for securing Intellectual Property Rights (IPRs) and reduces the financial burden of IP protection. Grants of up to ₹5 lakh help take your idea and Proof of Concept (PoC) to the product / market stage.



Inviting Applications for disbursement of Financial Assistance for Intellectual Property (IP) Support to eligible Innovators/Startups under SSIP 2.0

Gujarat Government is making persistent efforts for creating a holistic innovation & startup ecosystem involving industry, academia and government. The Education Department, Government of Gujarat has extended the Student Startup and Innovation Policy (SSIP 2.0) & allocated a corpus of INR 500 Crores to support early-stage student innovators and startups to develop their prototypes and venture into creative projects.

Gujarat Student Startup and Innovation Hub (i-Hub) runs various flagship initiatives to provide end-to-end support for innovators and startups.

The objective of this initiative is to provide structured financial assistance to innovators and startups for securing Intellectual Property Rights (IPRs), thereby promoting innovation, protecting novel ideas and technologies and strengthening the innovation ecosystem in Gujarat. The scheme aims to reduce the financial burden associated with IP protection and encourage innovators to safeguard their intellectual property effectively.

Financial Assistance for Intellectual Property (IP) is one such flagship initiative by i-Hub which aims to support innovative ideas and startups in availing the grants (**UPTO INR 5 Lakh**) for the taking their Idea & Proof to Concept (PoC) to the Product/Market Stage.

Figure 5. Scheme details for Financial Assistance for IP Support.

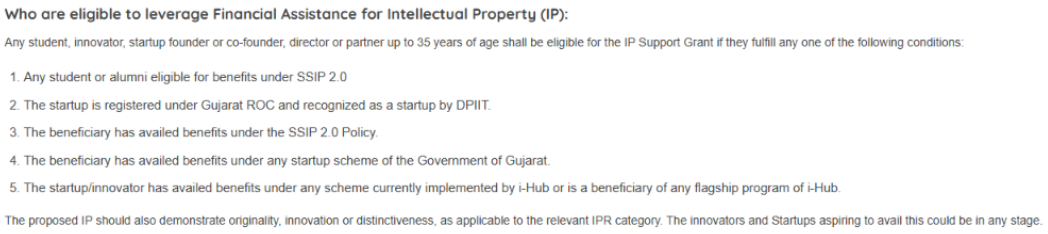
11

Check your eligibility

Any student, innovator, startup founder or co-founder, director or partner up to 35 years of age is eligible if they fulfil any one of the following conditions:

- **a)** Any student or alumni eligible for benefits under SSIP 2.0.
- **b)** The startup is registered under Gujarat ROC and recognised as a startup by DPIIT.
- **c)** The beneficiary has availed benefits under the SSIP 2.0 Policy.
- **d)** The beneficiary has availed benefits under any startup scheme of the Government of Gujarat.
- **e)** The startup / innovator has availed benefits under any scheme currently implemented by i-Hub, or is a beneficiary of any flagship programme of i-Hub.

Note: the proposed IP should demonstrate originality, innovation or distinctiveness, as applicable to the relevant IPR category. Innovators and startups can apply at any stage.



Who are eligible to leverage Financial Assistance for Intellectual Property (IP):

Any student, innovator, startup founder or co-founder, director or partner up to 35 years of age shall be eligible for the IP Support Grant if they fulfill any one of the following conditions:

1. Any student or alumni eligible for benefits under SSIP 2.0
2. The startup is registered under Gujarat ROC and recognized as a startup by DPIIT.
3. The beneficiary has availed benefits under the SSIP 2.0 Policy.
4. The beneficiary has availed benefits under any startup scheme of the Government of Gujarat.
5. The startup/innovator has availed benefits under any scheme currently implemented by i-Hub or is a beneficiary of any flagship program of i-Hub.

The proposed IP should also demonstrate originality, innovation or distinctiveness, as applicable to the relevant IPR category. The innovators and Startups aspiring to avail this could be in any stage.

Figure 6. Eligibility conditions for IP Support.

12

Check your stage and the support available

Innovators / startups in any of these stages can avail of the scheme:

- Ideation (Pre-Prototype / Proof of Concept)
- Validation (Minimum Viable Product, MVP)
- Early Stage
- Growth / Revenue / Scaling

The maximum assistance depends on the type of IP — see the table on page 2 (Financial assistance by type of IP).

Innovators/Startups in the below-given stages can avail of the Startup Financial Assistance for Intellectual Property (IP)

1. Ideation (Pre Prototype/Proof of Concept),
2. Validation (Minimum Viable Product, MVP),
3. Early Stage,
4. Growth/ Revenue/Scaling

Financial Assistance for IP support as per Guidelines for IPR Support under SSIP 2.0

Types of IP	Support Provisioned (Up to)
Patents	INR 75,000 for Domestic, INR 1.5 Lakh for other countries
Copyrights	INR 8,000
Trademarks	INR 12,500
International Registration of Marks	INR 50,000
Industrial Design	INR 9,000
Plant Variety Registry	INR 33,000
Semiconductor Integrated Circuits Layout Design Registry (SICLDR)	INR 15,000

Figure 7. Eligible stages and IP-wise financial assistance.

13

Read the terms and click Apply

Scroll down and read the grant terms and conditions. Key points:

- The grant is disbursed in two instalments — 70% first and 30% second.
- The second instalment is released after utilisation of at least 70% of the first instalment and submission of the Utilization Certificate (UTC).
- A final Utilization Certificate must be submitted after completion of the IP grant process.
- You pay the selected empanelled IP Facilitator directly for IP filing services.
- The grant is valid for 2 years from the date of disbursement; any unutilised balance must be returned to i-Hub Gujarat.
- i-Hub Gujarat may undertake physical / virtual verification or third-party evaluation wherever necessary.
- Financial assistance may be recovered in cases of misrepresentation, misuse of funds or non-compliance, as per prevailing norms.

Then click **Apply** at the bottom of the page. In the "Are you registered?" pop-up choose **Yes** to go to the login page.

Note

- You must select an IP Facilitator from the list empanelled by GKS / i-Hub. Download the List of Empanelled IP Facilitators and the IP Support Grant FAQs from the links on this page.
- For any queries, email **ipfc@ihubgujarat.in**.

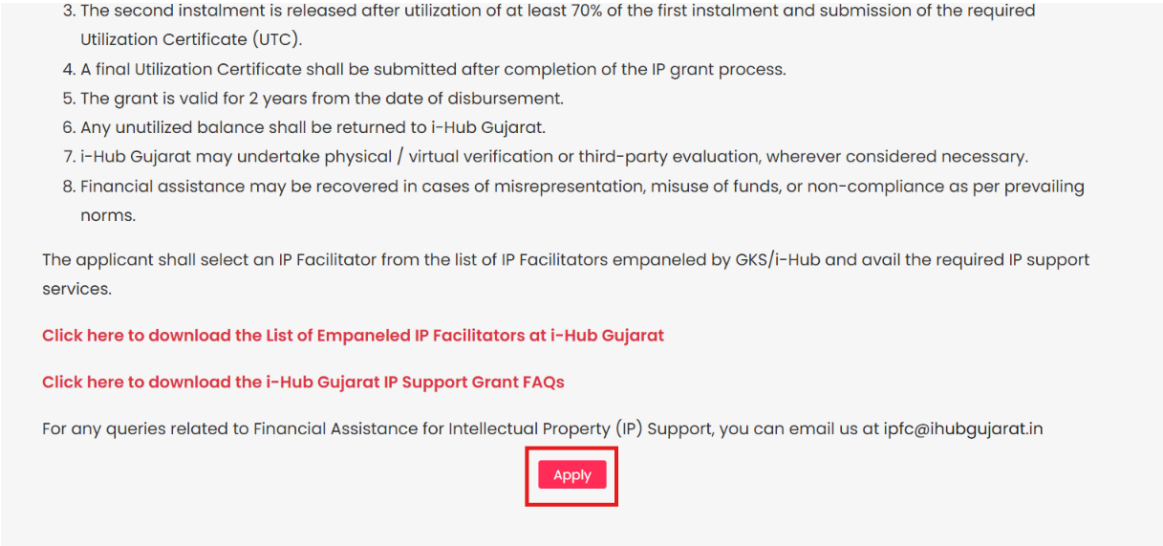


Figure 8. Grant terms, download links and the Apply button.

14

Log in

The Sign In page opens. Enter your registered Email ID and Password and click **LOGIN**.

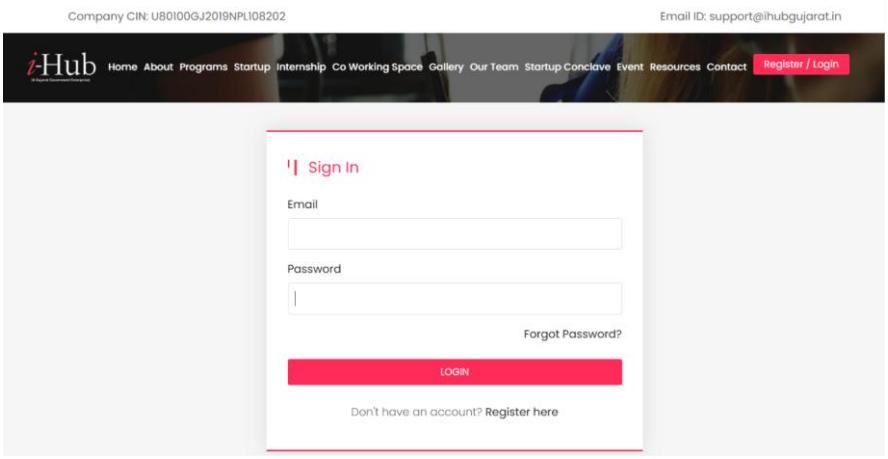


Figure 9. Sign In page.

15

Open the IP application form

After logging in, click **Intellectual Property** in the left-side menu of the dashboard. The Application Form for IP Support under SSIP 2.0 opens with the scheme details, eligibility and supported stages.

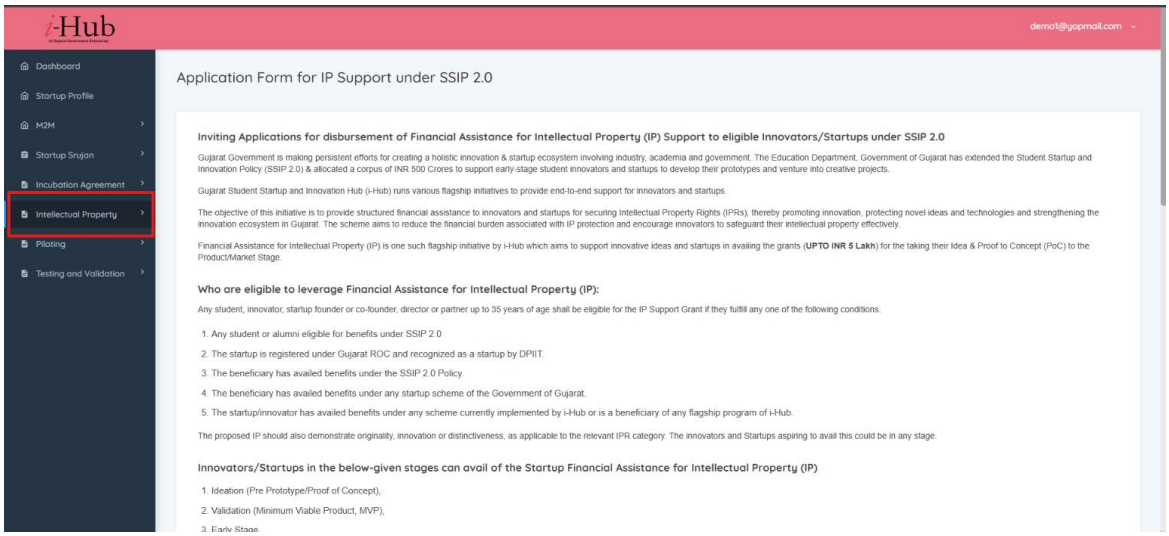


Figure 10. Intellectual Property menu and the Application Form for IP Support.

16 **Read the "Important Read" instructions**

Before you start the application, note these rules:

a) **One application only.** Each applicant can submit only one application. Include all your IP requirements (Patents, Copyrights, Trademarks, International Registration of Marks, Industrial Design, Plant Variety Registry, etc.) under the applicable budget heads in that same application. The total assistance requested cannot exceed ₹5 lakh; separate applications for different IPs are not permitted.

b) **Use the prescribed templates.** All information must be submitted strictly in the given template formats.

c) **Select an IP Facilitator Agency.** i-Hub Gujarat has empanelled 23 IP Facilitator Agencies. Select any one from the list in the form. The selected agency provides the IP-related support after your application is finally selected and approved by the Final Approval Committee.

17 **Download the templates**

Go to the Templates & Reference Documents section and download every template before starting the application:

a) **Prior Art Search Template (DOCX)** — record your prior art search in this prescribed format.

b) **IP Pitch Deck Template (PPTX)** — prepare the updated pitch deck asked for in the Documents step.

c) **IP Budget Guidelines Template (PDF)** — read carefully before filling in the Budget Plan.

d) **List of Empanelled IP Facilitators (PDF)** — refer to it before selecting your IP Facilitator in the form.

Note

- Complete the Prior Art Search and Pitch Deck using the respective templates, and make sure they contain accurate and relevant information.

18

Accept the declaration and fill in the application

Tick the checkbox *"I hereby declare that I understand and fulfil the above-stated instructions and eligibility criteria for Financial Assistance for Intellectual Property (IP) Support under SSIP 2.0 application."*

Then fill in the application form, select your IP Facilitator Agency, upload the required documents (Prior Art Search, Pitch Deck, Budget Plan and supporting proofs) and submit the application.

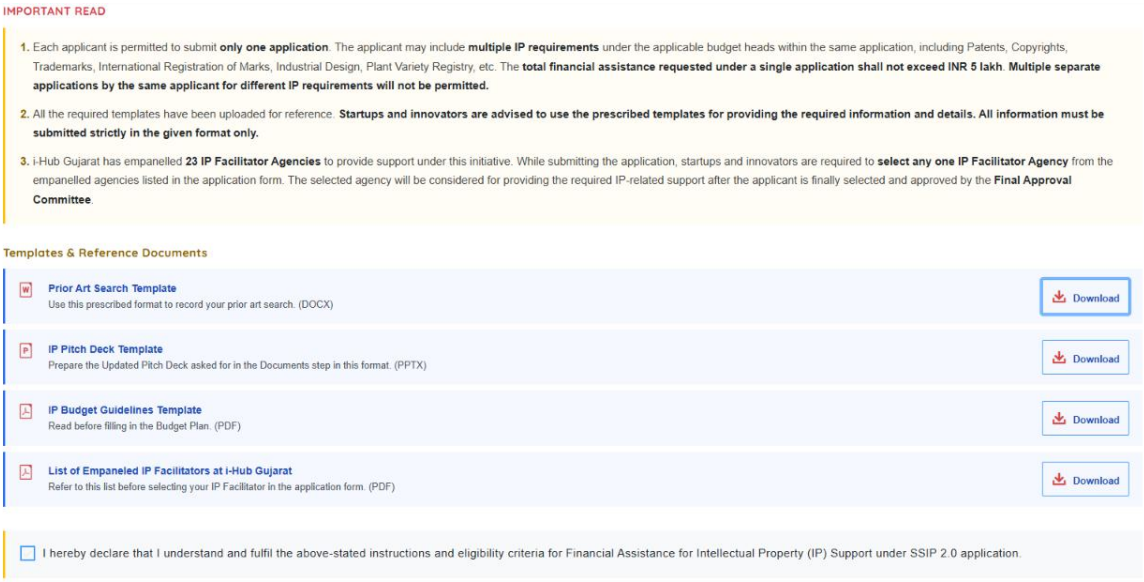


Figure 11. Important Read, Templates & Reference Documents, and the declaration checkbox.

19

After submission

Once your application is submitted successfully, the i-Hub team will review your profile and application and contact you about the next steps.

***