



## **Gujarat Knowledge Society**

C/o. Commissioner, Office of Technical Education,  
Block No. 2, 3rd Floor, Karmyogi Bhavan, Sector-10A,  
Gandhinagar-382010.

### **Expression of Interest (Eoi) for Empanelment of IP Facilitator at GKS**

GKS invites registered Indian patent agents/IP practicing firms or organization for empanelment as IP facilitator with GKS to support for IP filing of students, faculty, researchers, innovators and start-ups.

Interested agencies/companies for providing services of IP Facilitator should submit the application form in person/by post with details of Eoi mentioned on the website (1) [www.ssipgujarat.in](http://www.ssipgujarat.in) (2) [www.gksgujarat.org](http://www.gksgujarat.org) (3) [ihubgujarat.in](http://ihubgujarat.in) by 05/02/2024, 5:00 PM. It should be sent by post to the above mentioned address. For more information refer to the above websites. The agency's decision on the selection process will be binding for all. The final decision will be made by the Chief Executive Officer, G.K.S.

**- Additional Chief Executive Officer, G.K.S.**



## ગુજરાત નોલેજ સોસાયટી

C/o. કમિશ્નરશ્રી, ટેકનિકલ શિક્ષણની કચેરી,  
બ્લોક નં. ૨, ૩જો માળ, કર્મયોગી ભવન, સેક્ટર-૧૦A, ગાંધીનગર-૩૮૨૦૧૦

### **Expression of Interest (EoI) for Empanelment of IP Facilitator at GKS**

ગુજરાત નોલેજ સોસાયટી વિદ્યાર્થીઓ, શિક્ષકો, સંશોધકો, ઈનોવેટર્સ અને સ્ટાર્ટ-અપ્સના આઈપી ફાઇલિંગને સમર્થન આપવા માટે ગુજરાત નોલેજ સોસાયટી દ્વારા આઈપી ફેસિલિટેટર તરીકે લો ફર્મ/કંપની/કન્સલ્ટન્સી/સરકારી સંસ્થા /વ્યક્તિગત IP પ્રેક્ટિશનરને આમંત્રિત કરવામાં આવે છે.

આઈપી ફાઇલિંગને સમર્થન આપવા માટે IPFCની સ્થાપના માટે, IP Facilitatorને લગતી તમામ સર્વિસીસ પૂરી પાડવા રસ ધરાવનાર લો ફર્મ/કંપની/કન્સલ્ટન્સી/સરકારી સંસ્થા/વ્યક્તિગત IP પ્રેક્ટિશનરે તા.૦૫/૦૨/૨૦૨૪ સાંજે ૫:૦૦ વાગ્યા સુધીમાં જણાવેલ વેબસાઇટ (૧) [www.ssipgujarat.in](http://www.ssipgujarat.in) (૨) [www.gksgujarat.org](http://www.gksgujarat.org) (૩) [ihubgujarat.in](http://ihubgujarat.in) પર ઉપલબ્ધ RFP ની વિગતોના નમૂનામાં અરજી પત્રક રૂબરૂ અથવા રજીસ્ટર ટપાલ થી ઉપરોક્ત સરનામે મોકલી આપવાની રહેશે. એજન્સી પસંદગી બાબત માટે મુખ્ય કારોબારી અધિકારીશ્રી, જી.કે.એસ. નો નિર્ણય તમામને બંધનકર્તા રહેશે.

- અધિક મુખ્ય કારોબારી અધિકારીશ્રી, જી.કે.એસ.

# GKS IP Facilitator Empanelment

## ● Services to be provided by IP Facilitator

- Providing general advisory on different aspects of intellectual property (IP) protection to beneficiaries on pro bono basis
- Providing information on protecting and promoting intellectual property (IP) protection to beneficiaries in other countries on pro bono basis
- Providing assistance in prior art searching, drafting, filing and prosecution of the various intellectual property (IP) applications at the Indian and other IP offices.
- Carrying out a prior art search on beneficiaries' invention.
- Drafting provisional and complete patent specifications for inventions of beneficiaries.
- Preparing and filing responses to examination reports and other queries, notices or letters by the IP office, appearing on behalf of beneficiaries at hearings, as may be scheduled, contesting opposition, if any, by other parties, and ensuring final disposal of the IPR application.
- Appointing a common single point contact with GKS and beneficiaries to conduct smooth IP filing process.

## ● Process for empanelment

- Fill Online application form for Empanelment of IP Facilitator at GKS/IPFC at i-Hub on <https://forms.gle/1wggWnRhuRZPHFDW9>
- Print the submitted application form and submit the duly signed hard copy of required documents to GKS/IPFC at i-Hub on the registered address along with Following Enclosures (List of required Enclosures available at: [https://drive.google.com/drive/folders/1gEA2ZMQxlwmOw-6\\_mf1i9x91ef68rLHi?usp=sharing](https://drive.google.com/drive/folders/1gEA2ZMQxlwmOw-6_mf1i9x91ef68rLHi?usp=sharing) )
  - Duly Signed Acceptance letter
  - Duly Signed and acceptance for **Annexure – A** (General Rules and Regulations for Empanelment) by IP Facilitator
  - Duly Signed and acceptance for **Annexure – B** (NDA Between GKS/IPFC at i-Hub and IP Facilitator) - 2 copies (please sign on each page)
  - Submit the duly signed summary of all Intellectual Property (IP) applications filed with their current status on your letterhead. (Summary should consist of atleast IP Application Number, Date of filing, Current Status)

### **Following documents of individuals OR Nominated Patent Agent of Firm are to be submitted along with above mentioned documents**

- Patent Agent Certificate and its Validity
  - Degree Certificates
  - Residence Proof
  - Valid ID Card (Passport/Aadhar Card)
  - Cancelled Cheque/Bank account details
  - PAN Card
  - Law Firm incorporation certificate (if applicable)
- Application and Documents will be verified by GKS.
  - Empanelment confirmation letter will be shared by GKS.

- **Empanelment Period:**

- Empanelment shall be valid until the end date of the SSIP 2.0 Policy or as otherwise specified by the governing body.
- Renewal or extension of empanelment is subject to review and compliance with the prevailing guidelines.